



Patient group
Tuesday 21/2/17
6-7.30pm

MINUTES - PREMISES MEETING

5 patients present, plus Camilla Hawkes and dr Adams from St martins, and Rohin Dhand from Mayfair North (property development company)

| Item |
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| Where are we now? Work has commenced! The build time is 1 year. The agreement for lease was signed last month – this is the equivalent of “exchanging” contracts when buying a house. |
| Final layout / plans These were displayed and discussed. |
| Car parking <i>Context:</i> <ul style="list-style-type: none">• There will be an access control system (probably a barrier with intercom) across the access road down the right hand side of the premises because the road is narrow.• 15 spaces at the back• Bin lorries will access separately, via Newton View• At the front there will be a turning circle, a drop off zone for deliveries, plus 3 car parking spaces• At the last premises meeting the conclusion at the end of the parking discussion was that the front spaces would be used for drop off and the back would provide disabled spaces and staff spaces. This was due to: the difficulty of managing access down the narrow access road; difficulty with enforcing policy; acknowledgement that 15 spaces is 15 more than currently but not enough for all staff and all pts.• It is noted that the parking position will be significantly better than currently• Also that the area from which pts come is relatively compact and that our travel survey showed that only 30% of patients drive to the surgery <p>In the light of parking being an important issue we re-visited our discussions from last time to check in that we were okay with our conclusions and consider any further information or changes.</p> <p>We conclude that we were content that the front spaces would be used for drop off and the back spaces would be for disabled and staff, for the same reasons as previously.</p> <p>There will be an enforcement regime for the drop off spaces / zone – maybe a local</p> |

patrol company which already operates at CAH.
Noted that pharmacy pts may use the drop off zone a lot. The first floor providers may also use spaces. It was agreed that Rohin would approach Council to ask if any possibility of increasing the number of spaces

Name of the building

All agreed that “St Martin’s House” should be the first part of the premises name but there was support for both “Medical Centre”, and “Health Centre” for the second part of the name.

Action: Camilla to carry out further consultation with staff and wider group of patients

Other questions discussed

Who will the tenants be on the first floor? This is part of the developers responsibility and they are currently talking to a range of secondary care providers and consultants such as endoscopy and radiology. These are likely to be working to deliver services via an NHS contract, although not directly employed by the NHS. Private providers such as Virgin are not under consideration.

Who will own the premises? Mayfair north who are the development company.
Current premises are owned by the GP partner and no plans yet for how or if / when they will be sold.

Will the size of the registered list go up when we move and is this being considered when recruiting? It is a known impact of moving to new premises that the list size does go and yes it is being considered during our recruitment.

Which pharmacy will be moving in? It is Medichem pharmacy on the Newton Parade which is relocating into St Martins House –not a pharmacy which is new to the area.

Signage

There will be a canopy over the pedestrian access walkway to the left hand side of the building, which will have the premises name on it. Also there will be a sign on the front of the building and signs placed by the entrance on Chapeltown Road.

Newton View residents – impact of building work

Letters have gone out to residents in Newton View explaining the building work that is going on and giving contact numbers in case of any issues or concerns. They were also invited to the exhibition at the Polish centre.

Future meeting dates

Thursday 20th April 2017, 5 - 6.30pm

Thursday 17th August 1-2.30pm

Thursday 16th Nov 5-6.30pm